

Letter of Appointment – Independent Returning Officer

Dear Mr Potterton

I am writing to appoint you as the Independent Returning Officer for the 2021 election of owner driver and small fleet representatives to the ATA Council, as detailed in this letter of appointment.

Conduct of the election

Enclosed are the regulations adopted by the ATA Council for the conduct of this election, including amendments which were made following the 2019 election. The amendments include the adoption of optional preferential voting for the 2021 election. These regulations govern the conduct of the election and articulate the role and responsibilities of the Independent Returning Officer.

Additionally, the ATA is preparing a procedures manual to assist in the implementation of this election, and to ensure the selection of the online voting platform will facilitate the election as required.

I ask you to review these procedures. These can be amended to ensure that you are satisfied the election will uphold the regulations and facilitate the conduct of a free and fair election.

Contact point with the ATA

Your primary contact point within the ATA for the conduct of the election will be the ATA Transport and Infrastructure Adviser, Samuel Marks (samuel.marks@truck.net.au).

You should feel free to contact me at any time if you have any issues that need to be escalated (bill.mckinley@truck.net.au or 6253 6900).

Election timetable

In order to meet the requirements of the regulations and to produce an outcome before the April 2021 AGM of the association, the ATA has determined the following election timetable.

Voter registrations opened	16 July 2019
Candidate nominations open	21 January 2021
Voter registrations close	5pm AEDT, 18 February 2021
Candidate nominations close	5pm AEDT, 18 February 2021
Declaration of result if no election is necessary	By 25 February 2021
Issue of ballot papers	25 February 2021
Close of polls	5pm AEDT, 17 March 2021
Declaration of result	18 March 2021
Announcement of result	By 25 March 2021
Successful candidates take office	At the ATA Council AGM in April 2021.

The 2021 election will be the third ATA election to be conducted online. The ATA looks forward to working with you again to facilitate the election of owner driver and small fleet representatives to the ATA Council.

Bill McKinley
A/g Chief Executive Officer

2 December 2020